

**ARIZONA DEPARTMENT OF EDUCATION**

**Lisa Graham Keegan**  
Superintendent of  
Public Instruction



STATE OF ARIZONA

School Finance  
1535 West Jefferson  
Phoenix, Arizona 85007  
(602)-542-5695  
(602)-542-3099 fax

**SCHOOL FINANCE MEMORANDUM 00-002**

**TO:** School District Superintendents, Principals, and Head Teachers

**FROM:** Kristen Jordison

**DATE:** July 15, 1999

**SUBJECT:** JULY 1999 Basic calculations for Equalization Assistance Report (APOR 55-1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64)

Enclosed you will find the JULY 1999 apportionment reports for your school district. These reports reflect data used to calculate the FY 1999-2000 Revenue Control Limit, Capital Outlay Revenue Limit, Soft Capital Allocation, and Equalization Assistance. Please note that the equalization assistance report (Apor 55) does not include items pulled from the budget worksheets. Items that may be updated from the worksheets include Rapid Decline, Type 03 Tuition, Audit Service Expenditures, Tuition Loss, and Student Loss. Once the budgets are received and processed this information will be updated. In addition, values that are received from other departments or sources such as primary assessed valuation, SRP assessed valuation, and Optional Performance Incentive Program changes, will be updated as they are made available.

The new look of your apportionment reports is a result of a successful conversion to the new Student Accountability Information System (SAIS). We have worked hard to ensure that not only the data is correct but also that the calculations are accurate. However, if you have any concerns please do not hesitate to call me at (602) 542-8249 or e-mail [kjordis@mail1.ade.state.az.us](mailto:kjordis@mail1.ade.state.az.us). Also, as part of the new platform your Apor 55-1 and Apor 64-1 reports are available to be downloaded from the Department's web site (<http://www.ade.state.az.us/schoolfinance/>) as a PDF file. This will allow you to print and view your reports without having to re-format them as you have in the past.

Also enclosed are the instructions and forms to request an advance of state aid. As you are aware districts will not receive an equalization assistance payment in August or November.

Enclosures  
cc: County School Superintendents

July 15, 1999